

The Kentucky Board of Licensure for
Marriage and Family Therapists
June 25, 2015
Minutes

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The regular scheduled meeting of the Kentucky Board of Licensure of Marriage and Family Therapists was held at the Office of Occupations and Professions, 911 Leawood Drive, Frankfort, Kentucky on June 25, 2015.

Board Members Present:

Mary Badami, Chair
Jane Prouty
Carolyn Miller-Cooper
Karen Westbrook
Mary Ellen Yates
Marie Ruf
Brien Hill

Occupations and Professions:

Amy Parker, Board Administrator

Office of the Attorney General

Nicole Biddle, Board Attorney

The June 25, 2015 meeting was called to order by Board Chair, Mary Badami at 1:18 p.m.

The Board reviewed minutes from the May 28, 2015 Board meeting. Marie Ruf motioned to approve the minutes. Carolyn Miller-Cooper seconded the motion and it carried unanimously.

The Board reviewed the FY15 Monthly Financial Reports for July 1, 2014 through May 31, 2015.

O&P Report

Amy Parker briefly reported on the personnel changes at O&P, including two new Board Administrators.

Ms. Parker discussed the board administrator workloads. Ms. Parker let them know that Gordon Slone has asked that Boards consider the workload before implementing new policies and procedures that require a lot of the administrator's time.

Additionally, Ms. Parker reminded the Board to contact herself or Gordon Slone with any questions or concerns.

Attorney Report

Nicole Biddle introduced herself to the Board and gave a little background history. Ms. Biddle is excited to begin working with the Board.

Old Business

Responses to all correspondence completed following the last Board meeting held on May 28, 2015 is indicated by the name and "Complete." Items that were tabled from the last meeting and discussed with action taken today are reported below:

a. Board Member Reports/Tasks -

1) CEU fee – The fees and forms will be discussed at the August meeting. The revisions to 201 KAR 32:060 were reviewed. Jane Prouty motioned to approve in substantially the same form. Brien Hill seconded the motion and it carried unanimously.

2) Exam – The regulation 201 KAR 32:045 on examination was reviewed. Mary Ellen Yates motioned to approve the regulation changes in substantially the same form. Marie Ruf seconded the motion and it passed unanimously.

3) Associates – The regulation 201 KAR 32:025 on marriage and family therapist associates was reviewed. Karen Westbrooks motioned to approve in substantially the same form. Carolyn Miller-Cooper seconded the motion and it carried unanimously.

4) Board Organization – This item was tabled and will be discussed at the August meeting.

5) Supervisor Regulation Amendment – The regulation 201 KAR 32:035 was discussed with no further action.

b. Follow-Up to Melanie McClish – Approved and Response Sent

c. Follow-Up to Elisha Hurley – Approved and Response Sent

d. Follow-Up to Robert O'Brien – Approved and Response Sent

e. Follow-Up to Marc Leibson – Response Sent

New Business

Correspondence was received from Virginia Holeman regarding approval for a supervisor course titled "Best Practices in Web-based Supervision." Carolyn Miller-Cooper motioned not to accept this course to fulfill the continuing education requirements for supervisors because this Board does not allow web-based supervision. Brien Hill seconded the motion. Marie Ruf and Karen Westbrooks abstained from the vote and the motion carried.

The Board discussed investigator fees and contract amount. Carolyn Miller-Cooper motioned to increase the budget an additional \$10,000.00. Brien Hill seconded the motion and it carried unanimously. Amy Parker was asked to find out where settlement payments for reimbursement of the investigative fees go. Ms. Parker will report back at the July meeting.

Correspondence was received from Melaney Sreenan asking to withdraw her application and requesting a refund. Jane Prouty motioned to allow her to withdraw her application and approve the \$175.00 refundable fee sent back to Ms. Sreenan. Karen Westbrooks seconded the motion and it carried unananimously.

The Board received correspondence from Rose Pennington requesting to have her settlement agreement information removed from the website. Jane Prouty motioned to

deny the request, seconded by Brien Hill. Carolyn Miller-Cooper abstained from the vote and it carried.

The Board received correspondence from Sheila Abol. It was reviewed with no further action.

The Board discussed an advertisement from Heisel and Associates for upcoming continuing education trainings. The Board discussed false advertising and a letter to be sent to this provider.

The Marriage and Family Therapist Licensure Application was reviewed and Mary Ellen Yates motioned to approve in substantially the same form. Jane Prouty seconded the motion and it carried unanimously.

The Marriage and Family Therapist Licensure Renewal Application was reviewed and Mary Ellen Yates motioned to approve in substantially the same form. Jane Prouty seconded the motion and it carried unanimously.

The Supervisory Log was reviewed and Jane Prouty motioned to approve in substantially the same form as revised. Carolyn Miller-Cooper seconded the motion and it carried unanimously.

The Supervision Plan for Clinical Experience Application was reviewed and Jane Prouty motioned to approve in substantially the same form. Carolyn Miller-Cooper seconded the motion and it carried unanimously.

The Associate Permit Application was reviewed and Jane Prouty motioned to approve in substantially the same form. Mary Ellen Yates seconded the motion and it carried unanimously.

The Associate Renewal Application was reviewed and Jane Prouty motioned to approve in substantially the same form. Marie Ruf seconded the motion and it carried unanimously.

Complaints/Other Legal Matters

- 2014-003 – Pending
- 2014-005 – Pending
- 2014-007 – Pending
- 2015-001 – Pending
- 2015-002 – Pending

Application Review

Marie Ruf motioned to approve all applications, renewals, audits, inactive status requests and Provider Applications as reviewed and approved by the Committees which met today. Brien Hill seconded the motion and it carried unanimously.

Marie Ruf motioned to approve the ratifications of applications, renewals, audits and provider applications reviewed and issued following the last meeting and prior to this meeting. Mary Ellen Yates seconded the motion and it carried unanimously.

Associates:

The following applications for Marriage and Family Therapy Associates were approved: *Micah Brittani M. Bair, Niles Charlet, Julie Elmore, La'Shonda Fletcher, Michael Hiser, Claire Lewis, Lauren McGrath, Margaret Searcy, Jennifer Wilson*

The following applications for Marriage and Family Therapy Associates were deferred: *TeAndra Young*

The following applications for Marriage and Family Therapy Associate were approved with provisions: *Deborah Lockridge*

The following applications for Marriage and Family Therapy Associate were denied: *Karen Schellinger, Kimberly Snapp*

The following Plans of Supervisions for Marriage and Family Therapy Associates were approved: *Rachel Heyne, Laura Kintner*

The following Plans of Supervisions for Marriage and Family Therapy Associates were deferred: *Lauren McGrath*

The following Renewals for Marriage and Family Therapy Associates were approved: *Becky Antle, Sharon Arflin, Susan Bione-Grevious, Ann Davis, Robin Goben, Tonia Gonzalez, Samantha Graves, Steven Green, Asia Grigsby, Brandie Grisham, Misti Hall, Carol Ann Jarboe, Valerie Lawson, Sandra Malone, Whitney R. Minor, Jill Morgan, Erin Ness Roberts, Joyce D. Scherдин, David Wilkinson*

The following Renewals for Marriage and Family Therapist Associate were deferred: *Ariel Givens*

The following Renewals for Marriage and Family Therapist Associate were approved with provisions: *None.*

The following Renewals for Marriage and Family Therapy Associate were denied: *None.*

LMFT:

The following applications for Marriage and Family Therapist were approved: *Khrystin Ballenger, Kristyn Marie Jackson, Katherine Washington*

The following applications for Marriage and Family Therapist were deferred: *Alexander Furches*

The following applications for Marriage and Family Therapist were denied: *None*.

The following applications for Marriage and Family Therapist reinstatements were approved: *None*.

The following applications for Marriage and Family Therapist reinstatements were deferred: *None*.

The following Renewal Audits for Marriage and Family Therapists were approved: *Mark Allen Denney, Marc Leibson, Sally Stewart, Beth Wibbels*

The following Renewal Audit for Marriage and Family Therapists were deferred: *Julia Caldwell*

Continuing Education Applications were reviewed. They will be posted on the website as soon as possible at <http://mft.ky.gov> under Resources/Continuing Education.

Status Report as of 5/26/2015

- Active Licensee's for Marriage and Family therapist.....540
- Active Permits for Marriage and Family Therapy Associates.....144
- Total Active Licensees and Permits.....684
- Total Inactive Licensees.....12

The next meeting of the Marriage and Family Therapy Board has been scheduled for July 23, 2015 beginning 12:30 p.m. at 911 Leawood Drive, Frankfort, KY 40601. Committees will meet at 8:30 a.m.

Mary Ellen Yates motioned that travel and per diem be paid to those who attended the regular Board Meeting on June 25, 2015. Marie Ruf seconded the motion. The motion passed unanimously.

Mary Ellen Yates motioned to adjourn, seconded by Marie Ruf. The motion passed unanimously. Ms. Badami adjourned the meeting at 4:11 p.m.

Respectively Submitted:

Amy Parker,
Board Administrator